

## **Consular Surgery in Luton**

Bangladesh High Commission, London will provide consular services in Luton at CYCD, 94-106 Leagrave Road, Luton, LU4 8HZ on Saturday, 05 August 2017 from 10:00 am to 03:00 pm.

The following Consular Services will be provided on the day:

- 1) No Visa Required (NVR) sticker;**  
(Delivery by return post after 3 working days)
- 2) Attestation/ Power of Attorney;**  
( Receiving and delivery on the same day)
- 3) Travel Permit;**  
(Receiving application and interview on surgery day and delivery by return post after 2 working days)
- 4) MRP Reissue**  
(Delivery by return post after receiving from DIP, Dhaka)

Intended applicants are requested to follow the outlined procedures given in the website **[www.bhclondon.org.uk](http://www.bhclondon.org.uk)** and appear at the venue on the scheduled date with:

- A) Printed copy of online application (for NVR)**
- B) Manually filled in application (for Travel Permit and MRP Re-issue)**
- C) All required documents as prescribed in the application procedure.**
- D) Photo as prescribed in the application procedure.**
- E) Pre-paid envelope for return delivery post.**

## Power of Attorney

### **1. Requirement for processing of Power of Attorney:**

- a) Physical presence of the executant(s) at the consular surgery location to sign in front of the consular officer.
- b) 2 (two) sets (one original and one photo copy) of unsigned Power of Attorney document completed as per the format (Schedule-Ka, Form-3).
- c) A valid Bangladeshi passport/Foreign passport with No Visa Required (NVR) of all executants.
- d) Two Copies of recent passport size photograph (colour photo with white background) for each of the executant(s) and attorney.
- e) After signing the documents, you need to make a photocopy of the entire document and submit the same at consular surgery location consular surgery location for onward submission to the Ministry of Foreign Affairs (MOFA).

### **2. Attestation of Power of Attorney by the Ministry of Foreign Affairs, Dhaka:**

The original and photo copy of Power of Attorney document must be attested by the MOFA, Dhaka within 2 months from the date of signing at the High Commission.

**3. Fee (Non-refundable):** £12.00.(per document) Please pay by Debit/Credit card. No Cheque and cash is acceptable.

Note: Power of attorney is not permissible in case of divorce. We shall be able to attest the divorce paper only.

## Attestation of Documents

### **1. Requirement for Attestation:**

a) The documents originated in Bangladesh must be attested by the Ministry of Foreign Affairs, Dhaka while the documents originated in the UK must be attested by FCO, UK.

b) For attestation of signature, the applicant must come in person with valid passport and a passport size photograph. There is a prescribe form for signature attestation and applicant needs to sign therein in front of the consular officer.

**2. Fee (Non-refundable):** £5.00. Please pay the fees by Debit/Credit card/ postal order / bank draft (payable to Bangladesh High Commission, London).

**Requirements for Consular Surgery**  
**No Visa Required (NVR)**

**For Bangladeshi British/European:**

1. Duly filled in online NVR application form;
2. Recent passport size colour photo- 1(one) copy;
3. UK/EU Passport (valid at least for six months) with photocopy of photo page;
4. Valid or expired Bangladesh Passport including photocopy (MRP's photo page/Hand written passport's pages 1–5)  
or  
Bangladeshi Citizenship Certificate issued from the Ministry of Home Affairs, Bangladesh and attested by Ministry of Foreign Affairs, Bangladesh including photocopy;  
or  
Digital Birth Certificate (17 Digit Numbers) issued by the competent authority in Bangladesh including photocopy;
5. Deed poll counter signed by Foreign & Commonwealth Office (FCO) in case of name change in any document from the previous one including photocopy.

**For Children of Bangladeshi or Bangladeshi British/European (not born in Bangladesh):**

1. Duly filled in online NVR application form;
2. Recent passport size colour photo- 1(one) copy;
3. UK/EU Passport (valid for at least six months) with photocopy of photo page;
4. Birth certificates showing parents' name including photocopy;
5. Father's or mother's valid or expired Bangladesh Passport including photocopy (MRP's photo page/Hand written passport's pages 1–5)  
or  
Father's or mother's UK/EU Passport having NVR with photocopy of NVR and photo page;
6. Deed poll counter signed by FCO in case of name change in any document from the previous one including photocopy.

### **For Foreign Spouse of Bangladeshi or Bangladeshi British/European:**

1. Duly filled in online NVR application form;
2. Recent passport size colour photo- 1(one) copy;
3. Applicant's UK/EU Passport (valid at least for six months) with photocopy of photo page;
4. Valid Bangladesh Passport including photocopy (MRP's photo page/Hand written passport's pages 1–5)  
or  
Valid UK/EU Passport having NVR with photocopy of NVR and photo page;
5. Bangladeshi original Marriage Certificate attested by the Ministry of Foreign Affairs, Bangladesh including photocopy  
or  
British/EU Original Marriage Certificate countersigned by the FCO including photocopy
6. Deed poll counter signed by FCO in case of name change in any document from the previous one including photocopy.
7. An interview of the married couple at the consular surgery location.

### **For Transfer of NVR (From Old Passport to New Passport):**

1. Duly filled in online NVR application form;
2. Recent passport size colour photo- 1(one) copy;
3. New UK/EU Passport (valid at least for six months) with photocopy of photo page;
4. Old UK/EU Passport having NVR with photocopy of NVR and photo page;
5. Deed poll counter signed by FCO in case of name change in any document from the previous one including photocopy.

**Fee (Non-refundable):** £41.00. Please pay the fees by Debit/Credit card/ postal order / bank draft (payable to Bangladesh High Commission, London).